



Leeds
CITY COUNCIL

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Report of the North East Area Manager

North East (Outer) Area Committee

Date: 28th March 2007

Subject: Area Committee Forward Plan 2007/08

Electoral Wards Affected:

All

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides a timetable and agenda framework for Area Committee meetings in 2007/08. It is intended to update and add to this framework and use it as the basis for a rolling forward programme of Area Committee issues to help manage the programme of work for the Area Committee through the year in consultation with the Chair.

Purpose of this Report

1. This report outlines the agenda items expected throughout 2007/08. This is not set in stone but does help provide a timetable concerning some of the matters it is anticipated the Area Committee will want to consider. The Area Committee will be free to add to this basic agenda framework for the year as necessary to consider other items dealing with local issues.

Background Information

2. The NE (outer) Area Committee is due to have six scheduled meetings in the 2007/08 Civic Year, the first meeting is scheduled for the 9th July. However, the proposed dates, times and venues for these meetings are considered elsewhere on this agenda.
3. At the time of writing this report it is anticipated that the Executive Board in either April or May will consider proposals for the Area Functions (services) and budget responsibilities to be delegated to the Area Committees, including how the Well Being budgets will be allocated. The Area Committee are also looking at the draft Area Delivery Plan 2007/08 at this cycle of the Area Committee.
4. The timetable and agenda framework is set out in Annex 1, entitled 'Forward Plan – NE (outer) Area Committee. It is intended to update and add to this framework and use it as the basis for a rolling forward programme of Area Committee issues to help manage the programme of work for the Area Committee through the year in consultation with the Chair.
5. Alongside these planned items and items responding to local circumstances regular items that will be considered by the Area Committee will cover:
 - composite reports on issues raised by the Area Committee's community engagement work and Parish and Town Council Forum;
 - more specific service reports in priority service areas; inclusive of delegated services
 - community centres and Leeds City Council Pricing and Lettings Policy;
 - Well Being Fund project evaluation reports; and
 - items referred from the Executive Board (e.g. school review proposals).

Recommendations

5. The North East (Outer) Area Committee is recommended to:
 - note the contents of this report;
 - comment on the Area Committee timetable framework, 'Forward Plan – North East (Outer) Area Committee', as detailed in Appendix 1.

Forward Plan – North East (Outer) Area Committee

March 2007

- District Partnership Update
- Draft Area Delivery Plans 2007/08
- Well-Being Fund Update and projects funded in 2006/07
- Area Actions and Achievements Progress Report 06/07
- Area Committee Forums – feedback

July 2007

- Executive Board referrals
 - ◆ proposals for service and budget responsibilities to be delegated to Area Committees (Area Function Schedules)
 - ◆ allocations of Area Committee Well Being Budgets (revenue and capital)
 - ◆ confirmation of Area Committee Chair and election to external bodies
- Empowering local people and building the role of the voluntary, community and faith sectors.
- District Partnership Update
- **Theme focus** – Youth Service and Parks and Countryside
- Well-Being Fund Update
- Area Actions and Achievements Progress Report Quarter 1
- Area Committee Forums – feedback

September 2007

- **Theme focus** – Community Safety and City Services
- District Partnership Update
- Well-Being Fund Update
- Area Committee Forums – feedback

October 2007

- District Partnership Update
- Well-Being Fund Update
- Area Actions and Achievements Progress Report Quarter 2
- Area Committee Forums – feedback

December 2007

- District Partnership Update
- Well-Being Fund Update
- Area Committee Forums – feedback

February 2008

- **Theme focus** – Community Safety, Youth Service and City Services
- District Partnership Update
- Well-Being Fund Update
- Area Actions and Achievements Progress Report Quarter 3
- Area Committee Forums – feedback

March 2008

- District Partnership Update
- Draft Area Delivery Plans 2008/09
- Well-Being Fund and projects funded in 2007/08
- Area Actions and Achievements Progress Report Quarter 4
- Area Committee Forums – feedback

Other regular agenda items may include:

- composite report on issues raised by the Area Committee's community engagement work and Parish and Town Council Forum;
- more specific service reports in priority service areas; inclusive of delegated services
- community centres and Leeds City Council Pricing and Lettings Policy;
- Well Being Fund project evaluation reports; and
- items referred from the Executive Board (e.g. school review proposals).